COLLEGE OF BUSINESS & ECONOMICS

Major or Minor Course Substitution / Electives Petition

Name (Last, First M.I.)	CIN
Email	Phone ( )
Expected Graduation	
Major / Option / Minor (if any)	
This petition applies to my ☐ Major ☐ Minor (check one)	Student Signature / Date

Please indicate the course(s) you want to substitute for the Cal State LA course(s). Note: If course was not completed at Cal State LA, please include a course description or recent syllabus of the course(s). Transfer credit evaluation for the course must be completed prior to submitting this petition.

Course Requirement (Cal State LA)	**Substitution Course** (course taken/to be taken)	**Term Taken**	**Grade**	**Where Taken** (if not at Cal State LA)	**Approver Use Only: Do You Approve?**
Example ECON 2010	Example ECON 160	Example Fall 2017	Example B	Example CSUN	☑ Yes ☐ No
Example HRM Elect	Example ART 3070	Example Spring 2017	Example B+	Example	☐ Yes ☑ No
					☐ Yes ☐ No
					☐ Yes ☐ No
					☐ Yes ☐ No
					☐ Yes ☐ No
					☐ Yes ☐ No
					☐ Yes ☐ No

Reason for petition

☐ I recommend ☐ Neutral	Advisor Signature	Print Name	Date
Approver: Department Chair (or designee) Signature		Print Name	Date

Please return your signed and completed form to SH 256 for processing.