Portable Fire Extinguisher Check Sheet

Extinguisher Inspection

- ☐ Fire extinguisher present at the intended location
  (Either on-hook or in its cabinet) (Class D on the floor is okay)
- ☐ Fire extinguisher access not blocked
- ☐ Pressure gage in the green
  (Carbon Dioxide and yellow Class D do not have gages)
- ☐ Date of servicing is less than one (1) year prior
- ☐ Pin is in and plastic seal is unbroken
- ☐ No obvious structural damage noted to tank, hose or valve parts

Miscellaneous Items

RM/EHS maintains a master list of extinguishers for each building. The list has the room number, type and size of each assigned extinguisher.

Discovered problem extinguishers need to be removed. If the extinguisher 1s on the list it needs to be replaced by a compliant extinguisher immediately.

Extinguishers not on the list may indicate that the list needs updating. Either update the plan or remove the extra extinguisher. Extra extinguishers will usually end up escaping annual service

Note "Fire Extinguisher Inside" labels and arrow signs that no longer have an extinguisher assigned to the location. These labels/signs need covering.

Note broken glass/plastic fire extinguisher cabinet windows. Broken glass is a hazard needing immediate clean-up. Note to replace.

Note fire hose racking problems (hose starting to unravel). These need to be re-racked. Once starting to unravel, it continues unraveling.