California State University, Los Angeles

Minor Program in Sociology
(21 Units)

Name _____ CIN # _____
Last First Middle

Mailing Address _____
Street City Zip

Email _____ Phone _____

Major _____ Major Advisor _____

Minor Program Advisor or Chair Signature _____ Date _____

Student Signature _____ Date _____

Course	Transfer From	Transfer Course or Course Sub	Units	Term Taken	Grade
I. LOWER DIVISION REQUIREMENTS (3 UNITS)					
SOC 2010 Introduction to Sociology (3)					
II. UPPER DIVISION REQUIREMENTS (3 UNITS)					
SOC 4120 Sociological Theory (3)					
III. SOCIOLOGY ELECTIVES (15 UNITS) – STUDENTS MAY CHOOSE ANY FOUR 3000/4000-LEVEL SOCIOLOGY COURSES OTHER THAN SUPERVISION COURSES. STUDENTS MAY NOT USE SUPERVISION COURSES (SOC 3980, 4980, 4990) ON THE MINOR PROGRAM					
1.					
2.					
3.					
4.					
5.					

Minor must be completed earlier or in the same semester as the other graduation requirements.

Rules Reminder for Sociology Minors

Minor Program Completion Deadline

Students MUST complete the Minor Program **prior to** or **at the same time as** other graduation requirements. State law prevents students from enrolling in courses for Minor Program credit if all other graduation requirements have been fulfilled.

About the Upper Division GE

A Sociology course taken for Upper Division GE MAY ALSO count toward a Sociology Minor.

About Minor Program Credit from Outside the CSLA Sociology Department

- Sociology transfer credits are subject to approval by the Sociology Department.

About Minor Program Upper-Division Work

- The Minor requires a MINIMUM of 21 semester units in SOCIOLOGY, 18 of which MUST be Upper Division Sociology.

About Filing for Graduation

Prior to filing for graduation with their Major Department, Sociology Minors must:

- Get the Sociology Stamp in the upper right hand corner of the application.
- Write "Sociology" into the blank for "Minor" on the central part of the application.
- Obtain an appropriately completed Minor Program sheet with the required Sociology signatures -- **no "blanks" are allowed** -- PLANNED courses are to be included if needed.

The Major Department submits all paperwork to the graduation office.

If a "planned" course on the filed Minor Program changes, students MUST complete a "Course Substitution" form at the Sociology Department Office. The Sociology Department will send this to the Graduation Office.

About Dropping Courses

Students choosing not to take Sociology courses they registered for MUST complete official DROP procedures whether or not they ever attended. Attend to deadlines! Failure to do so results in a "UW" which is equivalent to an "F" in the GPA.
Remember, drop forms may be left in professor boxes for signatures. The steps are:

- Students MUST obtain the correct drop slip and complete all sections as directed.
- Students MUST obtain the Course-Instructor signature first.
- Students MUST obtain the Department Chair/Associate Chair signature second.
- Students continue to follow standard CSLA procedures and deadlines.

About Incompletes

Students unable to complete a Sociology course MUST:

- Comply with the terms of the required ***Incomplete Grade Agreement Form*** submitted by the Instructor.
- Complete the course within one calendar year & follow standard CSLA procedures/deadlines.

Students do NOT (and cannot be required to) re-enroll to complete the course.