California State University, Los Angeles

2007-2008 Resource Allocation Plan

Budget Administration

(2643)

California State University, Los Angeles

DATE: November 13, 2007

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SUBJECT: **2007/08 FINAL BUDGET GUIDELINES**

This memorandum provides further clarification for the 2007/08 University's Resource Allocation Process (RAP) and serves as the final budget guidelines.

The 2007/08 Final Budget signed by the Governor (Chancellor's Office memorandum B07-02) reflects a General Fund appropriation increase for the California State University (CSU) of approximately $197 million.

CSULA FUNDING ADJUSTMENTS

Cal State L.A. has been assigned a 2007/08 enrollment target of 17,784 FTES (17,000 resident and 784 non-resident), an increase of 413 FTES from 2006/07 target of 17,371 FTES. The General Fund appropriation includes marginal cost funding at $7,710 per FTES for resident students. CSU does not receive marginal cost funding for non-resident students.

Per Chancellor's Office memorandum B07-02, the final funding adjustments to Cal State L.A.'s 2007/08 General Fund base budget are as follows:

Base Budget Adjustments

$5,903,000	2007/08 Enrollment / Fee Increases
$1,127,000	Retirement Adjustment for 2006/07
$266,820	Fee Revenue Interest Earnings Chargeback Adjustment
$2,331,400	State University Grant
$1,232,000	Health Benefits
$167,000	Full Year SSI Compensation
$6,064,000	2007/08 Compensation (3% GSI + Salary Lag)
$497,000	Deferred Maintenance, New Space and Energy
<$13,200>	Chancellor's Office Accounting Assessments

CSULA ALLOCATION PROCESS

The final **General Fund** net allocation is $132,721,064. Anticipated revenue and reimbursements bring the total General Fund gross expenditure budget to $205,993,227.

General Fund State Appropriation	$132,721,064
Anticipated Revenues/Reimbursements	67,928,000
Estimated Resource Allocation	$200,649,064
Reimbursed Activities	5,344,163
Total Estimated Gross Budget	$205,993,227

Campus budget allocations are based upon predefined Chancellor's Office allocations and the campus strategic initiatives. Staff benefits and Faculty/Staff compensation increases have not been allocated to the Executive areas.

The following are the estimated 2007/08 Funding Allocations:

	Net Alloc	Benefit Alloc Est	General Fund Gross
Exec Office of the President	$5,872,697	$1,064,184	$6,936,881
Provost/VP for Acad Affairs	76,116,369	25,120,846	101,237,215
VP for Info Tech. Srvcs	9,390,270	1,724,273	11,114,543
VP for Student Affairs	30,761,446	3,118,599	33,880,045
VP for Admin and Finance	20,990,363	4,871,405	25,861,768
VP for Institutional Adv.	1,965,606	647,594	2,613,200
Sal/Retirement Increase, Insur.	18,298,059	707,353	19,005,412
Total	$163,394,810	$37,254,254	$200,649,064

The 2007/08 **Lottery** Revenue budget for Cal State L.A. is $2,106,000. This includes the following:

California Pre-Doctoral Program	$ 5,000
Campus Based Programs + Interest	$ 2,101,000
Total	$ 2,106,000

STRATEGIC PLANNING/BUDGET GUIDELINES

The 2007/2008 campus budget priorities are linked to the University Strategic Plan and Governor's Budget Compact. Consideration will continue to be given to the long-term and short-term campus impacts resulting from base budget reductions, while continuing to position the University for the future. The following are campus guidelines for 2007-2008:

- Human Resources: Efforts will continue to hire and retain tenure-track and tenured faculty, and to address salary equity issues. All budgeted staff and administrative positions will be filled. Staff development efforts will continue to be supported.

- Academic Support and Student Services: Academic support and student services support will continue with priority given to the Library and the Trustees' Graduation Initiative.

- Assessment of Student Learning: Support will continue for the development of instructional programs and faculty to facilitate the assessment of student learning outcomes.

- Quality Service: Quality service, inclusive of facilities maintenance and cleanliness, will continue to be a campus priority. The University continues to establish process maps for the purposes of achieving operational efficiency and cost savings.

- Student Recruitment/Enrollment Management: Enrollment management is a critical element in our strategy. Cal State L.A. has been assigned a 2007/2008 target of 17,784 FTES (17,000 Resident FTES). We will continue to be guided by the "Delivering Results" enrollment management document. Given our commitment to quality instruction, Cal State L.A.'s College Year SFR should not exceed 22:1.

- University Advancement: Funding will be directed toward strategies and materials to promote the University's ability to increase non-state funding, with an emphasis on unrestricted funds, student support and scholarships, private grants, and capital and equipment gifts.

- Instructional and Administrative Technology: Funds will continue to be provided for baseline support and for faculty use of academic and academically-related technologies that support and improve teaching, learning and advisement. Priority will also be given to compliance with the CSU Accessible Technology Initiative (ATI) to make information technology resources and services accessible to all students, faculty, staff and general public regardless of disability.

- Equipment and Furniture: Support for essential equipment and furniture, inclusive of classrooms, laboratories and the Library will be continued.

- Travel: Travel support will be provided for the following purposes:

    a. Tenured and tenure-track faculty travel for research, scholarly and creative activities, and faculty development.

    b. Administrative travel essential to University operations.

- Open University Funds: Open university funds may be used by colleges, through the college-level budget development process, to supplement operating expenses, tenured and tenure-track faculty travel for research, scholarly and creative activities, and faculty development. Academic Affairs is charged with the responsibility of maintaining allocation guidelines.

- College Work-Study: Contingent upon continued approval of Title III status, College Work-Study funds will be available without a matching requirement for participating units.

- Lottery Funds: Lottery funds will be allocated consistent with Trustees' policy and campus priorities.

- Instructionally Related Activities: Instructionally related activities requests will be processed in accordance with Administrative Procedure Number 217.

- WASC Accreditation: The campus is currently preparing for WASC accreditation visits scheduled for Spring 2009 and Fall 2010. The University will provide the on-going funding support necessary to ensure the success of this process.

Major Capital Projects:

- The Integrated Sciences Complex will provide a replacement facility for the existing Physical Sciences Building. The building is designed to facilitate instructional delivery on a multidisciplinary basis. Wing A of the facility is under construction and is scheduled to be completed in February 2008. The design and construction for Wing B is anticipated to begin in 2008.

- Construction of the new University-Student Union building is scheduled to be completed in February 2008.

- The campus received Board of Trustee approval for the construction of the Marc and Eva Stern Math and Science School on a portion of existing Parking Lot 2. Construction started in June 2007, and is expected to be completed by July 2008. The facility will be a joint use facility, and will house a Professional Development Center for Cal State LA.

- The campus received Board of Trustee approval for the construction of a facility for the Los Angeles County High School for the Arts (LACHSA) south of Parking Lot 5, adjacent to Parking Structure C. Construction is expected to begin in 2008. The facility will be a joint use facility, available to the campus after normal LACHSA school hours.

There will be relocation costs associated with the completion of the University-Student Union and the Integrated Sciences Complex - Wing A. A plan is currently being developed to identify funding requirements.

Appropriate consultation, discussion and information sharing will continue as University commitments. As in prior years, the University Reserve will be used in a prudent manner to meet campus needs.