EPCM 25-14

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CALIFORNIA STATE UNIVERSITY, LOS ANGELES

EDUCATIONAL POLICY COMMITTEE **APPROVED**

MINUTES OF MEETING: November 19, 2025

PRESENT: S. Balan, C. Bowen, A. Camacho, W. Cwir, K. Faulkner, M. Greenburg, K. Howard, J. Huang, G. Menezes, M. Raspopov, E. Royer, E. Winokur

GUESTS: B. Navarro-Martinez, V. Rojas

1. **Call to Order**
   A. Camacho, Chair called the meeting to order.

2. **Announcements**
   None.

3. **Intent to Raise Questions**
   None.

4. **Approval of the Minutes**
   It was m/s/p to approve the minutes.

5. **Approval of the Agenda**
   It was m/s/p to approve the agenda.

6. **Curricular Items**
   Actions Reported by the Executive Secretary – It was m/s/p to include the Actions Reported by the Executive Secretary into the minutes.

7. **Liaison Reports**
   a. Academic Advisement Subcommittee (*C. Bowen*) – Submitted report
   b. Academic Information Resources Subcommittee (*K. Faulkner*) – Did not meet
   c. Curriculum Subcommittee (*J. Huang*) – Submitted report
   d. Executive Committee (*W. Cwir*) – Submitted report
   e. General Education Subcommittee (*B. Winokur)* – Submitted report
   f. Graduate Studies Subcommittee (*S. Balan)* – Did not meet
   g. Library Subcommittee (*K. Howard)* – Submitted report
   h. Program Review Subcommittee (*Vacant)* – Submitted report

8. **Proposed New Policy: Posthumous Policy**
   Time Certain with B. Navarro-Martinez and V. Rojas who discussed the proposed new Posthumous Policy with the committee. The working group (C. Bowen, A. Camacho, W. Cwir) will develop a new draft incorporating changes and suggestions and will then share with EPC for review.

9. **Guidance on the Use of Generative AI in Graduate Research**
   The committee will discuss this item at the December 3rd EPC meeting.

10. **Add and Drop Deadlines and Limit on Number of Withdrawals EPC 25-02**
    The committee reviewed the Withdrawal Petition form and discussed suggestions for making the withdrawal process and form more streamlined and student friendly.

11. **Academic Plan and SWOT Analysis of Student Experience Feedback**
    The committee did not discuss this item. J. DeShazo has been invited to a Time Certain on December 3rd at 2:00 pm.

12. **Adjournment**
    It was m/s/p (A. Camacho) to adjourn the meeting at 2:55 pm.