CAL STATE LA
CALIFORNIA STATE UNIVERSITY, LOS ANGELES

**EDUCATIONAL POLICY COMMITTEE** **Approved**

**MINUTES OF MEETING**: December 3, 2025

**PRESENT:** S. Balan, C. Bowen, A. Camacho, K. Faulkner, K. Howard, J. Huang, G. Menezes, M. Raspopov, E. Royer, E. Winokur

**EXCUSED ABSENCE:** W. Cwir, M. Greenburg,

**GUESTS:** J. DeShazo, I. Stansberry

1. **Call to Order**
   A. Camacho, Chair called the meeting to order.

2. **Announcements**
   None.

3. **Intent to Raise Questions**
   None.

4. **Approval of the Minutes**
   It was m/s/p to approve the minutes.

5. **Approval of the Agenda**
   It was m/s/p to approve the agenda.

6. **Curricular Items**
   Actions Reported by the Executive Secretary – It was m/s/p to include the Actions Reported by the Executive Secretary into the minutes.

7. **Liaison Reports**
   a. Academic Advisement Subcommittee (*C. Bowen*) – Did not meet
   b. Academic Information Resources Subcommittee (*K. Faulkner*) – Did not meet
   c. Curriculum Subcommittee (*J. Huang*) – Submitted report
   d. Executive Committee (*W. Cwir*) – No report
   e. General Education Subcommittee (*B. Winokur)* – Did not meet
   f. Graduate Studies Subcommittee (*S. Balan)* – Did not meet
   g. Library Subcommittee (*K. Howard)* – Did not meet
   h. Program Review Subcommittee (*Vacant)* – No report

8. **Academic Plan and SWOT Analysis of Student Experience Feedback**
   Time Certain with J. DeShazo who discussed Cal State LA's Strategic Plan and asked for feedback and suggestions from the committee.

9. **Add and Drop Deadlines and Limit on Number of Withdrawals EPC 25-02**
   Time Certain with I. Stansberry regarding the current Add and Drop Deadlines and Limit on Number of Withdrawals policy and how to create a process that is easier for students to navigate.

10. **Proposed New Policy: Posthumous Policy**
    This item is tabled until Spring 2026.

11. **Guidance on the Use of Generative AI in Graduate Research**
    The committee did not discuss this item.

12. **Adjournment**
    It was m/s/p (A. Camacho) to adjourn the meeting at 2:55 pm.