Administrative Procedure

Number:	415
Effective:	11/20/2023
Supersedes:	1/02/2013
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Subject: VIDEO SURVEILLANCE

1.0 PURPOSE:

To establish a policy governing the installation and use of Video Security Cameras in accordance with the CSU Video Security Cameras Policy. All recordings shall be done with recognition of the reasonable expectation of privacy among members of the University community.

The existence of this policy does not imply or guarantee that cameras will be monitored in real-time continuously or otherwise.

2.0 ORGANIZATIONS AFFECTED:

2.1. All organizational units of the University and all University property.

This Policy does not apply to members of the University Police Department acting in the normal course and scope of their assigned duties.

2.2. University auxiliaries are required to comply with this policy.

3.0 REFERENCES:

3.1. CSU Video Security Cameras Policy.

4.0 POLICY:

4.1. Policies and regulations concerning the installation and use of Video Security Cameras are governed by California State University (CSU) systemwide policy as determined by the Trustees of the CSU.

4.2. The campus Policy for installing and using Video Security Cameras will be applied and adopted in its entirety from the CSU Video Security Cameras Policy and any subsequent related policies and/or procedures issued by the CSU.

4.3. This policy shall supersede all campus policies that cover matters within the scope of this policy.

Approved: _____ **Date:** _____

5.0. DEFINITIONS:

5.1. Refer to the Definitions provided in the CSU Video Security Cameras Policy.

6.0. PROCEDURES:

6.1 Refer to the Procedure provided in the CSU Video Security Cameras Policy.

6.2 For guidance on the implementation of this policy, contact the Department of Public Safety (i.e., University Police).

The department can be reached at 323-343-3700.

7.0. RESPONSIBILITIES:

7.1 Refer to the Use of Data provided in the CSU Video Security Cameras Policy.

8.0. APPENDICES:

- Cal State LA Department of Public Safety Website