

CAL STATE LA UAS
AUXILIARY SERVICES INC.

EVENT SUPPORT

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ROOM RENTAL

Location	Room Rental Up to 4 hours	Each ADD'L Hour
Ballroom 1	$400	$200
Ballroom 2	$400	$200
Ballroom 3	$400	$200
Ballroom 1-2	$800	$400
Ballroom 1-3	$1200	$600
University Club Restaurant	$500	-
UAS executive Boardroom	$300	-

Rental Fee Waived For Campus State funded events with a $600 Food and Beverage minimum

17% service charge applicable to all events





ROOM CAPACITY CHART

	Total Sq. Ft	Room Style	Classroom Style	Theater Style	Reception Style	Conference Style	Banquet 10	U Shape	Vendor Style
Ballroom 1	2,584	68x38	110	200	200	48	150	35	25
Ballroom 2	2,720	68x40	110	200	200	48	150	35	25
Ballroom 3	2,584	68x38	110	200	200	48	150	35	25
Ballroom 1 & 2	5,304	68x78	200	400	200	96	350	70	50
Ballroom 2 & 3	5,304	68x78	200	400	400	96	350	70	50
Ballroom 1 - 3	7,888	68x116	340	600	700	144	500	105	70
Pre - Function Area	3,347			200	300		100		15
Boardroom	830				20	22			
Boardroom Patio	1,450			80	80		80		10
University Club	930	15x62	55	60	100	25	60	30	30
University Club Patio	1,240	20x62			40				10

17% service charge applicable to all events




EVENT RENTALS

MICROPHONES
Each *Wireless* – $75 Each
Lavalier–$75 Each

PODIUM AND WIRELESS MICROPHONE $75

LCD TV Screen $75

COMPUTER ADAPTER $20
SurfaceProtoHDMI,SurfaceProtoVGA,MAC, Thunder Bolt 3

POWERPOINT CLICKER $25

RISERS $125 (Per Risers)
6ft x 8ft for panel table/stage

COCKTAIL TABLES WITH LINEN $25 Each

DANCE FLOOR $125
Small (24x15) – $250 Each
Large (32x21) – $400 Each

PORTABLE SPEAKERS
With Wireless Microphone –$175

CONFERENCE PHONE $50
Includes 2 external microphones

FLIPCHART PACAKGE $45
Includes Flip chartpad, easel, and two markers

POWER STRIPS $15 Each

EASEL $10

ADA COMPLIANT RAMPS $400 Per Ramp
Requires 1-week notice in advance

ADJUSTABLE PIPE AND BLACK DRAPE $125 Each
14ft x 32ft

TABLETOP SIGN HOLDERS $3 Each
With numbers upon request

AMERICAN & CALIFORNIA STATE FLAGS

PATIO HEATERS $125 Each

CHAIR CHOVERS $5 Per Chair

CHAIR COVERS with TIES $6 Per Chair
SPECIALTY LINENS Available upon request

XLR CABLE $50
For filming

HDMI SWITCHER $25

MIXER FEE $75
(when using more than 4 microphones)

17% service charge applicable to all events





EVENT LIGHTING

LED Up Lighting – *(any color)*
1 Ballroom – $300 *2 Ballroom* – $600 *3 Ballroom* – $900



Gobo Wash on Wall – *(multiple textures)*
2 Ballrooms –$1,450 *3 Ballrooms* –$2,250



Stage Lighting
Small Stage – $500
Medium Stage – $750
Large Stage – $950



Custom Gobo Writing/Logo
Please Inquire for Pricing



Buffet Lighting
$300 *Per3 spotlights*
Each Addt'l Set $150



PinSpotting–*(Center Piece)*
$75 *Per Table*



17% service charge applicable to all events





PARKING LOGISTICS

It is the responsibility of all drivers to know and understand the University parking rules and regulations.
Parking regulations are enforced 24 hours a day, 7 days a week, including holidays.
Please obey all posted signs and/or curb marking.

GUEST SELF -PARKING

https://www.calstatela.edu/parking/visitor-parking

PREPURCHASED PARKING PERMITS $7.50 Per Permit

PARKING LOT RENTAL - $250 Flat Rate (Friday, Saturday, or Sunday Events)

LOADING DOCK PERMIT - $14 Per Permit
Morethan 1 hour

PARKING ATTENDANT - $25 An Hour

(Minimum 1 hour)

DIRECTIONAL SIGNS
Black and White Logo – $25
Color Logo Only – $30
Complete Color Logo and Wording – $35

EAGLE PATROL $40 An Hour
(Minimum 1 hour)

Google Maps Link to navigate from Parking Structure C to Golden Eagle Building

Apple Maps Link to navigate from Parking Structure C to Golden Eagle Building

Please Note: Guest Parking is at the top level only.