Office Memorandum

Date: February 15, 2017
To: Distribution
From: Karin Brown
Copies to: L. Mahoney
Subject: Notice of Meeting and Agenda

A WSCUC Steering Committee meeting is scheduled for:
Date: February 17
Time: 10:00am – 11:30am
Place: Library Dean's Conference Room (LIB N B137)
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A G E N D A

1. Call to Order
2. Announcements
3. Approval of Minutes for February 3
4. Approval of Agenda
5. Discussion Items:
    a. 5 – 10 minute reports from writing teams, including bullet points for essay outlines (Team Leads)
    b. Review of exhibits in Smartsheet (Andrew)
    c. Review of Accreditation, Program Review, and Assessment websites (Andrew)
    d. Questions and/or concerns for the Steering Committee
6. Adjourn

Distribution:

Bippus, Amy	Ellis, Andre	Partow-Navid, Parviz
Brown, Karin E.	Lee, Benjamin	Whitcomb, Laura
Chavez, Andrew	London, William	Willard, Michael
Dennis, Jessica	Menzies, Holly	
Dunbar, Michele	Miller, Jennifer	