CALIFORNIA STATE UNIVERSITY, LOS ANGELES
ACADEMIC SENATE MINUTES
April 10, 2018

ASM 17-13
APPROVED APRIL 24, 2018

E. Allen, M. Auwal, G. Fried-Amilivia, Garrison, C. Harris, C. Ney, M. Romero, V. Viesca, E. Wong-Kim

ABSENT

T. Bettcher, K. Bezdecny, C. Blaszczynski, J. Hatfield, J. Ramirez

EXCUSED ABSENCE

Chair Prabhu convened the meeting at 1:50 p.m.

1. 1.1 Chair's announcements:

ANNOUNCEMENTS

1.1.1 Great news! The Senate Representation Proposal passed with slightly more than two-thirds voting in favor of the proposal. The total votes were 191: 129 votes in favor and 62 votes opposed. A special thank you to President Covino who approved the proposal on March 22.

1.1.2 The call for nominations and elections for lecturers and staff have gone out to the colleges and the VPAF Office. The Academic Senate, during its meeting on March 13th, randomly assigned the following staggered terms of membership for 7 lecturers:
3 year terms: CCOE, Library, and B&E
2 year terms: A&L and ECST
1 year term: HHS and NSS

1.1.3 The Spring Academic Senate Retreat will be held on Friday, April 20th, 9am-12pm in GE Ballroom 3. The workshop on *Effective Teaming: Learning from Research and Practice* will be facilitated by Professor Kyle Lewis, Chair and Professor of Technology Management at UCSB. Please send your RSVP as soon as possible.

1.1.4 CSU Advocacy! The CSU Trustees' 2018-19 support budget requested an additional $263 million in state funding. Governor Brown's 2018-19 budget proposal released in January allocated just $92.1 million, leaving a $170.9 million shortfall. The proposal translates to a 1.4 percent increase to the CSU's operating budget that is half the rate of inflation and is $61 million short of what is needed to cover mandatory cost increases.
You can help! Please write a letter to Governor Brown. If you would like to help, please email your letter to AcademicSenate@calstatela.edu or advise of your interest and we will be happy to share a template. All letters are being compiled and submitted to Zuhey Espinoza, Deputy Director for Policy.

1.1.5 The Office of the Provost will be hosting the Spring Faculty Reception tomorrow, April 12, 4 – 6 p.m., at the Fine Arts Gallery. I hope to see all of you there.

1.1.6 There were no additional nominations for the two positions on the Nominations Committee, CCOE and NSS, term ending Summer 2021.
By acclamation, Ya-Chih (Jilly) Chang (Special Education and Counseling) and Steven Frenda (Psychology) respectively have been elected to serve.

1.2 Vice Chair announcements:

1.2.1 The following faculty members have accepted appointment by the Nominations Committee. Thank you to all of the fine faculty for serving.

Range Elevation Appeals Committee for 1-year terms ending in 2019: Jon Beaupre (Television, Film and Media Studies), Milan Mijic (Physics and Astronomy), Stephanie Nelson (Technology), Ambika Raj (Curriculum and Instruction) & Gail Washington (Nursing).

ANNOUNCEMENTS
(continued)

Student Educational Equity Advisory Committee representing ECST; Library and SA; and CCOE ; 3-year terms; Fall 2018 - 2021: Xiaole (Lily) Chen (Technology), Adele Dobry (Library) & Leila Ricci (Special Education and Counseling)

Faculty Policy Committee 3-year term; Fall 2018- 2021: Leila Ricci (Special Education and Counseling)

University Student Union Board 2-year term; Fall 2018- 2020: Carole Lung (Art)

Alcohol & Drug Awareness Committee, 3-year term; Fall 2018-2021: Siyuan (Scott) Li (Finance)

Resource Allocation Advisory Committee, 3-year term; Fall 2018-2021: David Blekhman (Technology)

Chancellor's Doctoral Incentive Program, 3-year term; Fall 2018-2021: David Blekhman (Technology)

Student Grievance Committee, 1-year term; Fall 2018-2019, Xiaojie (Christine) Sun (Accounting), Wing Kwan (Civil Engineering) and Lena Chao (Communication Studies)

UAS Inc. Board of Directors 3-year term; Fall 2018-2021: Mohsen Eshraghi (Mechanical Engineering)

Instructionally Related Activities Advisory Board 3-year term; Fall 2018-2021: Porschia Nkansa (Accounting)

Student Policy Committee 3-year term; Fall 2018-2021: Elina Saeki (Special Education and Counseling)

Educational Policy Committee, 3-year term; Fall 2018-2021: Lusi Li (Computer Information Systems)

University Invention and Patent Evaluation Committee 3-year term; Fall 2018-2021: Freddy Lee (Marketing)

Outstanding Professor Awards Committee for one-year terms ending in 2019: Talia Bettcher (Philosophy), D. Robert DeChaine (Liberal Studies), Meredith Greenburg (Theatre and Dance), Lia Kamhi-Stein (Applied and Advanced Studies in Education), and Ming Wang (Computer Information Systems)

Academic Freedom and Professional Ethics Committee 5-year term ending in 2023: Michele Wallace (Special Education and Counseling)

1.2.2 We are seeking nominations for an Ad Hoc Advisory Search Committee for the Director of Honors College. Four faculty members (with no more than two from the same college) will be needed. The work of this Committee will begin in Fall 2018.

1.3 Senator Acevedo announced: Cal State LA's Model United Nations Club is proud to host former Egyptian Ambassador, El Husseini Abdelwahab, on Thursday, April 12, 6:30-8:30 p.m. in the Alhambra Room of the U-SU. He will speak on Egypt and current domestic concerns in the light of the Arab Spring, and shed light on the Syrian Dilemma, the situation on Yemen, Terrorism, and other regional issues from the perspective of Egypt.

ANNOUNCEMENTS (continued)

1.4 Senator Baaske announced: Senators, today is National Equal Pay Day. It is unfortunate that Americans must be reminded that all people deserve to be paid without regard to sex, gender, race, ethnicity, and other protected status. Faculty should know that faculty salaries are public record, so anyone can see how their pay compares to others of similar rank and expertise. And, the collective bargaining agreement specifies a process for faculty to seek an equity increase if their pay is not equitable. We should be thankful that we have such protections and wouldn't it be nice if everyone else did, too.

2. CONCERNS FROM THE FLOOR

2.1 Chair Prabhu presented a concern raised at an Executive Committee meeting on behalf of Laura Witcomb, Faculty, Management: A major driver for shifting from quarters to semesters is that administrative costs should be lower. Tasks that previously had to be done 3 times now only have to be done twice. At the same time, resources needed for teaching are greater. Under quarters, it is easier to maintain a higher full to part-time ratio. With the shift to semesters, more sections are offered at one time, so more full time faculty are required than under quarters to maintain the same ratio. I am curious as to whether the proportion of administration costs as a proportion of total costs has declined compared to quarters. While many worthy projects have been embarked upon, I fear more hires have occurred in administration without recognizing the extent of catch-up required in faculty hiring for semesters. I would be interested in the university's overall full to part-time ratio over the past 5 years. It would also be useful to benchmark against other CSU campuses.

2.2 Chair Prabhu reported that a discussion was held and the Executive Committee recommended that they share the TT density report (shared by the CO and drafted by the task force) which has the necessary data. It was recommended that it would help to have system wide data comparing TT/T faculty; lecturers; staff; MPPs. Statewide senators Baaske and Riggio will follow up with ASCSU.

3. INTENT TO RAISE QUESTIONS

3.1 Chair Prabhu presented the following response from Lynn Mahoney, Provost and VPAA, to the Intent to Raise Questions from Senator Aniol on March 13, 2018 (ASM 17-12):
Dear Academic Senate:
Eligibility to apply for an institutional grant is explained in Chapter V of the Faculty Handbook: Eligibility. All regular full-time faculty, faculty in the pre-retirement reduction in time base program, emeriti faculty and faculty participating in the faculty early retirement program may apply for Institutional Grants. Usually proposals are submitted by individual faculty members, but joint proposals also are considered. On rare occasions a group of faculty members, representing either a single discipline or an interdisciplinary shared interest, may submit a collaborative proposal with supporting justification.

While we deeply value the contributions of our lecturers, they are not eligible to apply for institutional grants.

3.2 Chair Prabhu presented the following response from Lynn Mahoney, Provost and VPAA, to the Intent to Raise Questions from Senator Bettcher on March 13, 2018 (ASM 17-12):
Dear Academic Senate:
Every year, the university substantially augments the meagre funds we receive from the Chancellor's Office to support faculty research and creative activities. This augmentation includes funding for additional funds for RSCA Awards and sabbaticals. Our goal is to maximize the number of research active faculty who get some kind of support annually, as well as to continue to identify sources of funding for research support. To meet the goal of offering support to more faculty, we have implemented several changes for 2018-19.
To increase the number of faculty who benefit from RSCA Awards, we are going to allocate more funding for assigned time by reallocating funds formerly used for Creative Leaves. In the 2000s, RSCA funds from the CO included a category for Creative Leaves, which were intended for Assistant Professors during the probationary period and awarded much like sabbatical leaves with a requirement that faculty return to the CSU after their leave. At the end of that decade, RSCA funds were suspended, and, when programs

INTENT TO RAISE QUESTIONS (continued)

returned briefly in 2010-11, and, again in 2014 (after another three-year suspension of funds), Creative Leaves were not included as part of the RSCA program from the CO. There was a campus decision to continue granting Creative Leaves, although they were no longer part of the CO's program. Many of the Creative Leaves were awarded, however, to faculty who were not probationary, which was not the intent of the original program.
In consultation with the Deans, the associate vice president for Faculty Affairs, and the associate vice president of Research, I decided to redirect these funds to assigned time in order to provide support for far more faculty. Last year, we awarded six faculty Creative Leaves and thirteen faculty assigned time. We anticipate that we will instead be able to award closer to forty faculty assigned time to pursue their research and creative activities.
As a result of a very positive benefit gained for faculty through the collective bargaining process in 2014, all new probationary faculty receive four course releases awarded over their first four terms funded by our campus. And in continued support of continuing faculty, we will increase the number of sabbaticals awarded annually to eligible faculty as funding allows (with a minimum of 2-3 additional awards).
We are not funded anywhere near adequately for research, and I look forward to continuing our work as a campus community to identify opportunities to generate additional funds to support additional faculty.

Again, apologies for the delay in notification.

3.3 Chair Prabhu presented the following response from Nancy Wada-McKee, VP for Student Life, to the Intent to Raise Questions from Senator Wong-Kim on March 13, 2018 (ASM 17-12):
"The Office for Students with Disabilities" is currently considering a name change to emphasize Abilities rather than Disabilities.
I trust this addresses Senator Wong-Kim's question.

3.4 There were no Intent to Raise Questions.

APPROVAL OF THE MINUTES

4. 4.1 It was m/s/ (Heubach) to approve the minutes of the meeting of March 13, 2018 (ASM 17-12).

4.2 Senator Flint suggested an editorial correction of deleting item 1.3 as it was redundant and renumbering the remaining items. No objections were raised.

4.3 The minutes were approved as amended.

APPROVAL OF THE AGENDA

5. 5.1 It was m/s/ (Flint) to approve the agenda.

5.2 It was m/s/p (Flint) to add "Proposed Policy Modification: Peer Observation of Instruction" as a new item 13: First-Reading Items.

5.3 The agenda was approved as amended.

SENATE CHAIR'S REPORT

6. None.

PROVOST'S REPORT

7. Provost Mahoney presented her report.

STATE OF THE UNIVERSITY LIBRARY ADDRESS

8. Dean Rodriguez presented the State of the University Library Address. A question and answer period followed. Please note: The presentation is posted on the Academic Senate website.

9. It was m/s/ (Heubach) to approve the recommendation.

PROPOSED POLICY DELETION THE ACADEMIC YEAR, FACULTY HANDBOOK, CHAPTER VI (17-21)
First-Reading Item

10. It was m/s/ (Baaske) to approve the recommendation.

PROPOSED POLICY DELETION TEACHING ASSIGNMENTS, FACULTY HANDBOOK, CHAPTER VI (17-22)
First-Reading Item

11. It was m/s (Heubach) to approve the recommendation.

PROPOSED POLICY DELETION TEACHING AN EXTRA QUARTER ASSIGNMENT, FACULTY HANDBOOK, CHAPTER VI (17-23)
First-Reading Item

12. 12.1 It was m/s/ (Acevedo) to approve the recommendation.

12.2 M. Garcia, Associate Dean of UGS, advised the body of a gpa correction per the University Registrar in lines 106-107

12.3 A five minute question and discussion period took place.

12.4 It was m/s/p (Riggio) to extend the question and discussion period for an additional five minutes

PROPOSED POLICY MODIFICATION: GRADE REPORTING; "INCOMPLETE" GRADES; "RP" GRADE; CHANGE OF GRADE; CREDIT/NO CREDIT GRADING AND A THROUGH C/NC GRADING, FACULTY HANDBOOK, CHAPTER V (17-24)
First-Reading Item

13. 13.1 It was m/s/ (Baaske) to approve the recommendation.

13.2 A five minute question and discussion period took place.

13.3 It was m/s/p (Heubach) to extend the question and discussion period for an additional minutes.

PROPOSED POLICY MODIFICATION: PEER OBSERVATION OF INSTRUCTION, FACULTY HANDBOOK, CHAPTER VI
First-Reading Item

14. It was m/s/p (Baaske) to adjourn at 3:25 p.m.

ADJOURNMENT