CALIFORNIA STATE UNIVERSITY, LOS ANGELES
ACADEMIC SENATE MINUTES
April 24, 2018

ASM 17-14
APPROVED MAY 8, 2018

E. Allen, R. Maysami, S. Meyer, C. Ney, J. Ramirez, Y. Song, AD Williams — ABSENT

J. Cleman, C. Rodriguez, Y. Wang — EXCUSED ABSENCE

Chair Prabhu convened the meeting at 1:50 p.m.

1. 1.1 Chair's announcements: — ANNOUNCEMENTS

1.1.1 Good news! Chancellor White has announced that the tuition will remain unchanged for the 2018-19 Academic Year. More information can be found here: California-State-University-Will-Not-Increase-Tuition-in-2018.aspx

1.1.2 A friendly reminder: CSU Advocacy! The CSU Trustees' 2018-19 support budget requested an additional $263 million in state funding. Governor Brown's 2018-19 budget proposal released in January allocated just $92.1 million, leaving a $170.9 million shortfall. The proposal translates to a 1.4 percent increase to the CSU's operating budget that is half the rate of inflation and is $61 million short of what is needed to cover mandatory cost increases.
You can help! Please write a letter to Governor Brown. If you would like to help, please email your letter before May 1st to AcademicSenate@calstatela.edu or advise of your interest and we will be happy to share a template. All letters are being compiled and submitted to Zuhey Espinoza, Deputy Director for Policy.

1.1.3 Commencement! Beginning Monday, May 21st through Friday, May 25th, we will hold 14 ceremonies in our new venue, the University Gymnasium. For more details, please check the website: http://www.calstatela.edu/commencement

1.1.4 Since our last meeting, President Covino has approved the following policies, effective Spring 2018:
- Policy Modification: Retired Faculty – Emeritus Status, Faculty Handbook, Chapter VIII
- Policy Modification: Office Hours, Faculty Handbook, Chapter VI

Note: The Faculty Handbook has been updated to reflect these changes.

1.1.5 The Organizational Meeting of the Academic Senate (continuing and new members) will be held on Tuesday, May 8th, 1:45 p.m. – 2:10 p.m. in GE Ballroom 3.
Note: Regular Senate Meeting will begin at 2:10 – 3:45 pm.

1.1.6 Academic Senate Reception: Tuesday, May 8th, 3:45 p.m. – 4:30 p.m. (following senate meeting), Soriano Patio (Opposite GE Ballroom 3). PLEASE JOIN US! Relax & Enjoy with colleagues and friends over snacks & wine!

1.2 Senator Dang announced: ASI elections are taking place today and tomorrow. Please remind your students to come out and vote. Election results will be announced on Thursday.

2. None. — CONCERNS FROM THE FLOOR

3. 3.1 Senator Porter announced her intent to raise the following questions: I am asking this question on behalf of a constituent and on my behalf. Recently, 2 high tech active learning classrooms (King Hall B1006 and Salazar Hall C366) were burglarized, causing all courses to be relocated to other classrooms. This is an expensive loss the University must bear. — INTENT TO RAISE QUESTIONS
- What type of security (e.g., cameras, alarms, etc.) were installed in these rooms to prevent such theft?
- What was done after the first break in to protect the other two high tech class rooms?

INTENT TO RAISE QUESTIONS (continued)

• What efforts is the University doing to protect other classrooms, computer labs, etc. in the future?
(Chair Prabhu reported that the same concern was raised with the Executive Committee).

3.2 Senator Aniol announced his intent to raise the following question: Why has Faculty Affairs hired a specialist to answer questions about the hiring procedure for tenure track faculty searches?

3.3 Senator Harris announced his intent to raise the following question: With the increasing number of animal related events, will there be a updated policy about the animals that will be permitted on campus?

APPROVAL OF THE MINUTES

4. It was m/s/p (Heubach) to approve the minutes of the meeting of April 10, 2018 (ASM 17-13).

APPROVAL OF THE AGENDA

5. 5.1 It was m/s/ (Porter) to approve the agenda.

5.2 It was m/s/p (Flint) to add "Remarks from President Covino" as a new item 7 and renumber the remaining items.

5.3 The agenda was approved as amended.

SENATE CHAIR'S REPORT

6. Chair Prabhu presented her report.

REMARKS FROM PRESIDENT COVINO

7. President Covino presented campus updates, followed by a question and answer period.

NOMINATIONS FOR AD HOC ADVISORY SELECTION COMMITTEE FOR THE DEAN OF THE COLLEGE OF BUSINESS AND ECONOMICS

8. Vice Chair Flint advised that the floor was open for nominations.

NOMINATIONS FOR AD HOC ADVISORY SELECTION COMMITTEE FOR THE DIRECTOR OF HONORS COLLEGE

9. Vice Chair Flint advised that the floor was open for nominations.

PROPOSED POLICY MODIFICATION: THE INSTITUTIONAL REVIEW BOARD – HUMAN SUBJECTS, FACULTY HANDBOOK, CHAPTER II (17-26)
First-Reading Item

10. 10.1 It was m/s/ (Bezdecny) to approve the recommendation.

10.2 Senator Ulanoff spoke to the policy.

10.3 A five minute question and discussion period took place.

10.4 It was m/s/p (Heubach) to extend the question and discussion period for an additional five minutes.

PROPOSED POLICY MODIFICATION: THE FISCAL POLICY COMMITTEE, FACULTY HANDBOOK, CHAPTER II (17-27)
First-Reading Item

11. 11.1 It was m/s/ (Dang) to approve the recommendation.

11.2 Senator Acevedo spoke to the policy.

11.3 A five minute question and discussion period took place.

11.4 Senator Aniol advised that the policy still referenced the quarter system. Chair Prabhu advised it will be corrected.

12. The recommendation was APPROVED. (V: 31/1)

PROPOSED POLICY DELETION THE ACADEMIC YEAR, FACULTY HANDBOOK, CHAPTER VI (17-21)
Second Reading Item
Forwarded to the President

13. The recommendation was APPROVED UNANIMOUSLY.

PROPOSED POLICY DELETION TEACHING ASSIGNMENTS, FACULTY HANDBOOK, CHAPTER VI (17-22)
Second-Reading Item
Forwarded to the President

14. The recommendation was APPROVED UNANIMOUSLY.

PROPOSED POLICY DELETION TEACHING AN EXTRA QUARTER ASSIGNMENT, FACULTY HANDBOOK, CHAPTER VI (17-23)
Second-Reading Item
Forwarded to the President

15. The recommendation was APPROVED. (V: 31/1)

PROPOSED POLICY MODIFICATION: GRADE REPORTING, "INCOMPLETE" GRADES, "RP" GRADE, CHANGE OF GRADE, CREDIT/NO-CREDIT GRADING AND A THROUGH C/NC GRADING, FACULTY HANDBOOK, CHAPTER V (17-24.1)
Second-Reading Item
Forwarded to the President

16. 16.1 It was m/s/ (Flint) to replace "SHALL" with SHOULD in line 37.

16.2 Debate ensued. Senator Riggio suggested an amendment of inserting NORMALLY before "SHOULD". No objections were raised.

16.3 The Flint motion was approved as amended. (V: 23/6)

16.4 It was m/s/ (Porter) to insert in line 16 after "OBSERVED." PEER OBSERVATION SHOULD NORMALLY BE CONDUCTED DURING A PERIOD OF SUBSTANTIAL TEACHING.

16.5 Debate ensued and the Porter motion failed. (V: 7/23)

16.6 Senator Porter advised of an editorial amendment in line 34 that "LEASE" should be LEAST. No objections were raised.

16.7 The recommendation was APPROVED. (V: 28/2)

PROPOSED POLICY MODIFICATION: PEER OBSERVATION OF INSTRUCTION, FACULTY HANDBOOK, CHAPTER VI (17-25)
Second-Reading Item
Forwarded to the President

17. It was m/s/p (Acevedo) to adjourn at 3:21 p.m.

ADJOURNMENT