CALIFORNIA STATE UNIVERSITY, LOS ANGELES
ACADEMIC SENATE MINUTES
October 9, 2018

ASM 18-5
APPROVED
OCTOBER 23, 2018

E. Allen, B. Cerqueira, S. Didarloo, E. Drost, G. Fernando, T. Jackson, S. Meyer, C. Ney, A. Tailakh, N. Warter-Perez — ABSENT

M. Auwal, A. Avramchuk, A. Bakeer Abdul-Jabbaar, H. Riggio, C. Rodriguez — EXCUSED ABSENCE

Chair Prabhu convened the meeting at 1:48 p.m.

1. 1.1 Chair's announcements: — ANNOUNCEMENTS

1.1.1 A huge "thank you" to those of you that have donated to the Academic Senate Food Pantry Drive. As a reminder, we are asking that each Senator donate at least one non-perishable item which can be dropped off during the Senate meeting or to the Academic Senate Office.

1.1.2 On Wednesday, October 17, 3:00 – 5:00 p.m., you are cordially invited to meet and celebrate Cal State LA's International Scholars. Come out to discover the expertise they bring to our campus, meet our newest scholars, and say farewell to those that are now completing their programs. Light refreshments will be served. Please RSVP to Soledad Hernandez at shernandez@calstatela.edu by October 10, 2018.

1.2 K. Elliott Brown, AVP and Dean of Graduate Studies announced: There are a number of upcoming events happening in the Graduate Resource Center (GRC): 1) Please advise your students about the Midterm Study Fest, Oct. 9 & 10, 9:00 a.m. & 5:00 p.m. They can take a break in the GRC while they study for midterms! There will be coffee and snacks starting at 9:00 a.m. and pizza starting at 5:00 p.m. during week 8. RSVP not required. FIRST COME, FIRST SERVED! 2) *Getting Started on the Thesis*, Oct. 10, 3:15–4:45 p.m. This workshop provides a general overview, tips, and advice on getting started with the graduate thesis or dissertation, including library research, working with your committee, and creating a timeline to completion. 3) *Writing the Lit Review*, Oct. 11, 3:15–4:15 p.m. An effective literature review is an important component of graduate-level academic writing that allows you to present the background for and the importance of your research. This workshop will break down the literature review process into manageable steps, as well as help you in avoiding common errors. This will be presented by the Graduate Writing Consultants.
There are additional events and deadline dates that will be sent out in an email.

1.3 Senator Acevedo announced: Prof. Beth Baker has created a GoFundMe page for one of our students, Jose Guevara, who is battling cancer for the fourth time. Recently, a small amount of leukemic cells were found in the brain; yet, Jose wants to remain in school, but is unable to take on additional work. If you can, please donate to him at https://www.gofundme.com/jose-guevara-fights-to-win to help with current expenses.

1.4 Senator Hunt announced: The Emeriti Association of Cal State LA is hosting a special lecture presentation, "Election 2018: Countdown to November 6" by Dr. Raphael Sonenshein, Executive Director of the Pat Brown Institute for Public Affairs, on Wednesday, October 10, from 2:00-4:00 p.m. in the Library Community Room, Library North B131. There is no cost to attend and food will be served.

1.5 Senator Pitt announced: On Thursday, October 11, 3:00-5:30 p.m., I will be participating in a debate against my colleague, Foad Dizadji-Bahmani, about Artificial Intelligence. The event will be held in the U-SU LA Room C. Please come out and join us.

2. 2.1 Senator Bezdecny raised the following concern: An instructor came to me with a concern about workload for wi, cl and wi/cl courses, particularly when the caps are raised from a benchmark of 25 to 40 or more. What is the university policy concerning workload for a wi, cl, or wi/cl course, and might there be a possibility of revisiting compensation for — CONCERNS FROM THE FLOOR

CONCERNS FROM THE FLOOR (continued)			these courses when higher enrollments occur (e.g. financial compensation, assigning a TA, increased workload recognized against set units similar to the extra units assigned for concurrent lab courses, etc.)?
		2.2	Associate Dean Garcia and Provost Mahoney responded to the Bezdecny concern.
		2.3	Senator Otto raised the following concern: Would it be possible for Academic Advisors to receive additional basic training such as first aid?
INTENT TO RAISE QUESTIONS	3.	None.	
APPROVAL OF THE MINUTES	4.	It was m/s/p (Heubach) to approve the minutes of the meeting of September 25, 2018 (ASM 18-4).	
APPROVAL OF THE AGENDA	5.	It was m/s/p (Porter) to approve the agenda.	
SENATE CHAIR'S REPORT	6.	Chair Prabhu presented her report.	
PROVOST'S REPORT	7.	Provost Mahoney presented her report.	
ADMINISTRATION AND FINANCE UPDATE Presented by: Lisa Chavez,Vice President and CFO, Administration and Finance	8.	Lisa Chavez, VP and CFO, Administration and Finance, presented updates on finance and facilities. A question and answer period followed.	
PROPOSED POLICY MODIFICATION: CURRICULAR REVIEW PROCESS, FACULTY HANDBOOK, APPENDIX F (18-6) *First-Reading Item*	9.	9.1	It was m/s/ (Heubach) to approve the recommendation.
		9.2	A five minute question and discussion period took place.
PROPOSED POLICY MODIFICATION: RETIRED FACULTY – EMERITUS STATUS, FACULTY HANDBOOK, CHAPTER VIII (18-7) *First-Reading Item*	10.	10.1	It was m/s/ (Heubach) to approve the recommendation.
		10.2	A five minute question and discussion period took place.
		10.3	It was m/s/p (Acevedo) to extend the question and discussion period for an additional five minutes.
PROPOSED POLICY MODIFICATION: EARLY REGISTRATION POLICY, FACULTY HANDBOOK, CHAPTER V (18-8) *First-Reading Item*	11.	11.1	It was m/s/ (Heubach) to approve the recommendation.
		11.2	A five minute question and discussion period took place.
		11.3	It was m/s/p (Flint) to extend the question and discussion period for an additional five minutes.
ADJOURNMENT	12.	It was m/s/p (Heubach) to adjourn at 3:24 p.m.	