CALIFORNIA STATE UNIVERSITY, LOS ANGELES
ACADEMIC SENATE MINUTES
August 27, 2019

ASM 19-2
APPROVED
SEPTEMBER 10, 2019

M. Abed, Z. Avery, O. Bernal, C. Chatterjee, D. Finocchiaro, A. Khodayari, S. Meyer — ABSENT

R. Albey, J. Cleman, J. Garrison, J. Hatfield, K. Wilson — EXCUSED ABSENCE

Chair Prabhu convened the meeting at 1:48 p.m.

1. 1.1 Chair's announcements: — ANNOUNCEMENTS

1.1.1 The Academic Senate will continue to meet alternate Tuesdays from 1:45 - 3:45 p.m. Certain dedicated Senate events will be held on or in the event we have several pending policies on the floor we will meet on off meeting weeks. You may access the Senate meeting calendar at http://www.calstatela.edu/academicsenate/academic-senate-calendar.

1.1.2 The following are the members of the 2019-20 Executive Committee:
Chair: Veena Prabhu, Management
Vice Chair: Talia Bettcher, Philosophy
Secretary: *vacant* (we will be electing a new Secretary)
At-Large: Andre Ellis, Geosciences; Cari Flint, Communication Disorders, Anthony (Tony) Hernandez, Division of Applied and Advance Studies in Education; and Heidi Riggio, Psychology.

1.1.3 At its meeting on July 18, the Executive Committee approved by Executive Action change to the Miscellaneous Rules to include new language regarding the Second-Reading rule. The change is as follows:

SECOND-READING RULE
(ECM 7/18/19)

1. FOR SECOND READING ITEMS, ONLY MOTIONS TO MODIFY OR DELETE PART/S OF THE POLICY ON THE FLOOR AND VOTING ON THE MAIN DOCUMENT WILL BE CONSIDERED.
2. DURING A SECOND READING ITEM THE SENATE MAY GO INTO A CLOSED-DOOR SESSION FOR ITEMS THAT ARE SENSITIVE AND WARRANTS DELIBERATION. A CLOSED-DOOR SESSION MAY BE INITIATED BY THE SENATE CHAIR OR BY A MAJORITY VOTE OF THE SENATE.

This action will stand approved at the close of business today unless there is a request to agendize it.

1.1.4 Beginning Fall 2019, CETL is offering "Reading and Writing in the Disciplines: New Certificate Program." These series of six workshops introduce you to best reading and writing practices, and provide tips for lightening the grading load. It will be facilitated by CETL Faculty Fellow Dr. Margaret Finnegan, who helped develop the program. Any faculty who assigns reading or writing in their class is encouraged to join us in this important work.
To complete the program and earn the certificate, faculty should expect to:

- Attend and participate in all six workshops
- Incorporate best reading and writing practices into your syllabus/course schedule
- Incorporate best reading and writing practices into ONE assignment
- Conference at least once with CETL staff about what you've done.

In addition to workshops, Dr. Finnegan will hold weekly office hours to support walk-in faculty needs with reading and writing assignments. Her office hours for fall semester will be Mondays, 3:15-4:15 p.m., in FA 132 (CETL). You can make an appointment by emailing CETL@calstatela.edu.

ANNOUNCEMENTS
(continued)

1.2 Jacqueline Acosta announced: Good afternoon everyone. My name is Jacquelyn Acosta and I am a 4th year student studying Political Science, am also a two term Vice President for Academic Governance at ASI, and was recently elected by the Cal State Student Association to serve as the Academic Senate Liaison in the CSU Academic Senate on behalf of the association and 480,000 students we serve in the system.

I wanted to make an announcement and ask two favors from you all. But before I do so, I did want to say that Cal State LA has been at the forefront of student advocacy, representation and involvement, and we are a model for other CSU's. My position is responsible for recruiting students into the countless committees our university has to offer and emphasizing the significance of shared governance. However, with my experience, I have found that my area and position is extremely under-supported in countless ways. I am one woman and cannot recruit students for the 100+ committees that offer student seats; especially with the outdated information I have. I urge faculty, staff and lecturers to seek students who have potential or student leaders and direct them to be involved whether it's in campus governance or through civic engagement. We need student input when we talk about the direction of colleges, curriculum, policy and the overall university. Please shoulder tap students and send them to ASI to get involved on campus. My second favor would be to committee chairs, recording sectaries, deans or administrative assistants who work with committees to please go to our ASI page (https://asicalstatela.org/get-involved , find your committee and send me updated information on your committee such as meeting times/dates/location/charge and the point of contact information. These favors will not only help me and future VPs in my position, but also allow me to recruit students effectively and with accurate information thus emphasizing the practice of shared governance on our campus.

1.3 Henoc Preciado announced: The Erika J. Glazer Family Dreamers Resource Center invites YOU to participate in a two-part training that will prepare you to be an ally for undocumented students.

UndocuAlly Training for the fall semester is as follows:

Part I

- Tuesday, September 17, 10:00 a.m. – 12:30 p.m.
- Wednesday, September 18, 10:00 a.m. – 12:30 p.m.
- Friday, September 27, 1:00 – 3:30 p.m.

Part II

- Tuesday, October 15, 10:00 a.m. – 12:30 p.m.
- Wednesday, October 16, 10:00 a.m. – 12:30 p.m.
- Friday, November 1, 1:00 – 3:30 p.m.

We also are partnered with CARECEN Legal Services and they are providing immigration attorneys to meet with students, faculty and staff in the DRC every Thursday from 10:00 a.m.- 5:00 p.m. (beginning Thursday, August 29). If you are interested in scheduling a one hour appointment, please contact the DRC. If you have any questions, you may reach me at henoc.preciado@calstatela.edu

1.4 Senator Bettcher announced: On behalf of Mika Cho, Director, Ronald H. Silverman Fine Arts Gallery, it is my pleasure to announce that the Ronald H. Silverman Fine Arts Gallery will feature an exhibition of Traveling Canvas, opening on August 19, 2019. This exhibition is curated by Cynthia Penna and jill moniz. The exhibition includes the works of Dawit Abebe from Addis Ababa, Ethiopia; Kiné Aw from Dakar, Senegal; Dino Izzo from Naples, Italy; Yuki Kamide of Tokyo, Japan; Claudia Meyer of Lucerne, Switzerland; Yasunari Nakagomi of Japan, Miguel Osuna from Mazatlán, Mexico; Duane Paul from Jamaica; Ana Rodriguez from Los Angeles, California; and Carla Viparelli of Naples, Italy.

Exhibition Dates: August 19 to September 25, 2019

Reception and Curators & Artists Talk: Saturday, August 31, 2019, 5:00 – 8:00 p.m.

1.5 K. Elliott-Brown, AVP and Dean of Graduate Studies announced: I would like to invite you to join us for some snacks and chit chat at the Graduate Resource Center Open House and Graduate Student Meet and Greet that will be held September 4 & 5, 2019, 3:00 – 5:00 p.m., in LIB North A124.
Also, our Graduate Thesis Workshops for fall 2019 will be held as follows:
Getting Started on the Thesis: Thursday, September 12 and Wednesday, October 16, 3:15 – 4:45 p.m., LIB North A124.
Thesis Formatting and Submission: Tuesday, September 24 and Wednesday, October 2, 3:15 – 4:45 p.m., LIB North A124; and Friday, November 8, 10:00 – 11:30 a.m., webinar via Zoom app.

2. Senator Fernando raised the following concern: Would the President endorse an effort to have the University commit to incorporating the 1619 project into its curriculum, policies, and activities for this year? The 1619 project reminds us that it was 400 years ago that the first enslaved peoples were kidnapped and brought to the Americas. It addresses the myriad ways in which slavery has infected small and large systems in the USA. More information can be found here: http://pulitzercenter.org/projects/1619-project-pulitzer-center-education-programming
Faculty could use several of the curricula already there, and others could creatively incorporate elements into their specific courses. Administration could use the information in the project to inform its policies. An endorsement from the President would go a long way to making the 1619 project a "One Campus One Project." — CONCERNS FROM THE FLOOR

3. None. — INTENT TO RAISE QUESTIONS

4. It was m/s/p (Bettcher) to approve the minutes of the meeting of April 30 and May 7, 2019 (ASM 19-1; 18-16). — APPROVAL OF THE MINUTES

5. It was m/s/p (Bezdecny) to approve the agenda. — APPROVAL OF THE AGENDA

6. Chair Prabhu presented her report. — SENATE CHAIR'S REPORT

7. Provost Gomez presented his report. — PROVOST'S REPORT

8. The following Senators accepted nomination to serve as Secretary: — NOMINATIONS AND ELECTION OF ACADEMIC SENATE SECRETARY
   - Cari Flint
   - Kris Bezdecny
   - Charles (Chuck) Flores

Chair Prabhu advised that the elections will be administered through E-vote and the result will be reported at the next meeting.

9. 9.1 It was m/s/ (Bettcher) to approve the recommendation.

9.2 A five minute question and discussion period took place. — PROPOSED POLICY DELETION: ACADEMIC ADMINISTRATIVE POSITIONS REQUIRING FORMAL CONSULTATION FACULTY HANDBOOK, CHAPTER III (18-18) *First-Reading Item*

10. 10.1 It was m/s/ (Bezdecny) to approve the recommendation.

10.2 A five minute question and discussion period took place.

10.3 It was m/s/p (Riggio) to extend the question and discussion period an additional five minutes. — PROPOSED POLICY MODIFICATION: THE CLASS SYLLABUS, FACULTY HANDBOOK, CHAPTER V (18-19) *First-Reading Item*

PROPOSED POLICY MODIFICATION: GUIDELINES FOR THE ADMINISTRATION OF THE DISTINGUISHED VISITING FACULTY PROFESSORS PROGRAM, FACULTY HANDBOOK, CHAPTER VI (19-1)
First-Reading Item

11. 11.1 It was m/s/ (Nelson) to approve the recommendation.

11.2 A five minute question and discussion period took place.

RESOLUTION AFFIRMING THE PRINCIPLES OF THE UNIVERSAL DECLARATION OF HUMAN RIGHTS (19-2)
First-Reading Item

12. It was m/s/ (Bettcher) to approve the recommendation.

PROPOSED NEW POLICY: ENROLLMENT MANAGEMENT COUNCIL, FACULTY HANDBOOK, CHAPTER II (19-3)
First-Reading Item

13. 13.1 It was m/s/ (Bettcher) to approve the recommendation.

13.2 A five minute question and discussion period took place.

ADJOURNMENT

14. It was m/s/p (Bezdecny) to adjourn at 3:00 p.m.