CALIFORNIA STATE UNIVERSITY, LOS ANGELES
ACADEMIC SENATE MINUTES
October 12, 2021

ASM 21-5 APPROVED
OCTOBER 26, 2021

M. Abdullah, O. Bernal, K. Chim, L. Fu, A. Ravichandran, E. Velazquez, A. Villa, N. Virem — ABSENT

D. Czypinski, A. Dobry, G. Fried-Amilivia, C. Rodriguez — EXCUSED ABSENCE

Chair Bettcher convened the (Zoom) meeting at 1:47 p.m.

Chair Bettcher began with a Tongva land acknowledgement and reviewed protocols and reminders about participating in Senate meetings and iClicker cloud use.

1. ANNOUNCEMENTS

1.1 Chair Bettcher announced: Just a reminder that the deadline for the call for the Wang Family Excellence Award nominations is coming up on Thursday, October 14, 2021. Please email nominations to AcademicSenate@calstatela.edu before 5:00 p.m.

1.2 Chair Bettcher announced: The deadline for nominations for the 2021-2022 Outstanding Professor Awards are due Thursday, November 4, 2021. Please fill out the nomination form, sign, and email it to AcademicSenate@calstatela.edu no later than 5:00 p.m.

1.3 Senator Franklin announced: I would like to invite everyone to attend the 2021 CSU Open Access Week Virtual Events. This year we are partnering with our colleagues at Cal State Northridge to cross promote our events. On October 27, we will have the CSUN OA event, 11:00 a.m. – 12:30 p.m., where they will talk about open access publishing and the agreement that the CSU has with Elsevier. You can register at https://library.csun.edu/events/OA-2021. The following day, October 28, at Cal State LA, 9:15 – 11:45 a.m., we'll hear from Dean Rodriguez, colleagues at CSU East Bay on their open access policy on their campus and we'll hear from a team from UCSD who will talk about a Science Education program for students who are incarcerated. You can register at https://csuopen2021.eventbrite.com.
Please join us at these virtual events that are free and open to the public.

2. CONCERNS FROM THE FLOOR

2.1 Senator Talcott raised the following concern: Happy Indigenous Peoples' Day (one day late). My concern is for any relevant Senate committees and the body of the Senate. As you know contract negotiations, which are now impasse, the CFA attempted to introduce language, very moderately, acknowledging that there are race and gender biases that come through in Student Opinion Surveys and student evaluations of faculty teaching. The CSU Chancellor's office negotiators basically told us that this is policy for our individual campus Senate's to take up. It's not in the contract but they explicitly said that's something that your campus Senate could do which is create policy that addresses the reality race and gender bias in student evaluations of faculty teaching. So it's a call to our Senate body and to the policy committees that might take it up to create some more language about how we are to address this.

2.2 Senator Hayes raised the following concern: I have a concern that students are not receiving enough messaging about the spring 2022 semester in the return to near 100% on campus enrollments. Many students seem unaware that many of their classes are going to be in person and they have questions about the 100% on campus plans. Many students will have to make life changes and since this takes time, I think we need to better inform students about the campus environment for spring.
Chair Bettcher responded that President Covino is in attendance at the meeting and advised that the concerns are being heard.

2.3 Senator Hanan raised the following concern: For the last couple of weeks, our community has been denied access to EBSCO holdings through the library's One Search and Journal functions. In trying to find a work around because EBSCO is one of the largest providers in library resources on which students and faculty rely, I was in contact with a few librarians and discovered that our campus library has not had a budget increase in close to 10 years. If this is true, it means our library is operating with a significantly smaller budget each year and explains why we're not getting new materials on a more consistent basis. This is of particular concern during an era when increased

CONCERS FROM THE FLOOR (continued)

remote instruction is happening, Can we get an answer on whether they are operating on a significantly smaller budget and if so, can we get an explanation of when that will be addressed and when the budget for the library will be increased. Chair Bettcher advised that she will follow up on the concern.

2.4 Senator Wang yielded her time to visitor, Amber Beasley, ASI Vice President for Academic Governance, who raised the following concern: The sentiment has already been shared but I would like to reiterate that students are coming to ASI with concerns about not being notified of us coming back to campus at 90% capacity this spring and the sentiment that is not being spread around is that students would prefer online options. There is some misinformation out there, but as far as ASI is concerned, students would like to have options for the spring semester.

2.5 Senator Ramos raised the following concern: I'm feeling that during this pandemic and in this semester, the mental health counseling availability is really dire. Mental wellness impacts all levels of academic success. We need to amplify our mental health counselors. We have had zero hires this semester and currently have seven full-time and one part-time counselors. We had more counselors prior to COVID-19 and we are told that counselors are being hired while not being told when counselors have left. We have a high turnover and that's why we are requesting tenure-track mental health counselors. How do we create accountability when a resolution has been passed?
Amber Beasley (ASI VPAG) and Chair Bettcher responded from the floor.

2.6 Senator Flores raised the following concern: What is the justification for not bringing faculty finalists to campus in the spring?
Diane Fazzi, AVP for Faculty Affairs, responded from the floor.

INTENT TO RAISE QUESTIONS

3. 3.1 Chair Bettcher shared the following response from college deans and AVP Fazzi to Senator Riggio's intent to raise questions from the meeting of August 31, 2021 (ASM 21-2):

1) All Deans indicated that their colleges are following the collective bargaining agreement and prior settlements regarding compensating faculty for supervision courses.
2) No Deans were aware of current or recent instances of pooling occurring. In CBE, the Dean had been made aware of past instances of pooling. He had stopped the practice going forward and retroactively credited workload to the appropriate faculty. In CoES, the Dean was made aware that for registration purposes, students sign up for one section of s-factor and then during the banking process the units are assigned directly to the corresponding faculty; however, the college will move to individual sections for spring enrollment so that faculty will be directly assigned.
3) Under a previous AVP for Faculty Affairs, Colleges had been advised to discontinue any practices of allowing faculty to volunteer for supervision or other workload. No Dean is aware of any recent instance in which this had been permitted. Any instances of this practice or references in outdated College documents to this should be brought to the attention of the Dean and the AVP for Faculty Affairs to be corrected.
   In CBE, the previously posted S-factor guidelines did reference the possibility fora full-time tenure-track faculty member to volunteer to work with additional students if their S-factor maximum eligibility of six WTU per year had been exceeded. The college has removed that wording in its revised guidelines, which will be posted upon final review and approval by Faculty Affairs.
4) No Deans were aware of these practices occurring in their college.
5) All Deans stated that if they became aware of this practice in their colleges, they would advise the Department/Division/School Chair/Director to discontinue this and correct the workload credit for the affected faculty members.

INTENT TO RAISE QUESTIONS (continued)

6) No Deans denied requests for 4990 (Directed Undergraduate Study) brought to them by chairs/directors this semester. Enrollments in 4990 have decreased since onset of the pandemic.

	Fall 2019	Fall 2020	Fall 2021
AL	52	31	37
BE	3	3	2
ED	1	1	0
ES		0	4
ET	13	8	9
HHS	14	9	5
NSS	224	63	67
Total	**307**	**115**	**124**

The University is committeed to upholding the terms of the Collective Bargaining Agreement and prior settlements regarding supervision courses. If the Office of Faculty Affairs is made aware of cases in which pre—approved offerings of supervision course are not properly assigned to facutlty, it will work with thise colleges and departments to correct the practice.

3.2 Chair Bettcher shared the following response from VP Williams to Senator Bezdecny's intent to raise question from the meeting of September 14, 2021 (ASM 21-3):
Plexiglass has been installed in many locations throughout campus where employees interact with the public. However, work areas differ and the need for plexiglass may not be obvious.
Every office or department may request a site assessment for plexiglass. Risk Management and Environmental, Health & Safety (RMEHS), working with Reprographics, will then provide a site assessment to determine and measure the area(s) where plexiglass is needed. Campus offices or departments may request a site assessment for plexiglass installation by emailing: rmehs@calstatela.edu.

3.3 Senator Nelson announced her intent to raise the following question: My questions are about writing support for students:
It is my current understanding that the Writing Center has closed, and that students seeking writing tutors are directed to the Academic Success Center.
I teach a GWAR course and also two writing-intensive courses in my social science-based major, and students were previously required to use the Writing Center if they were absent for a required peer review or if they needed extra help beyond the classroom peer review. Recently, a student seeking help was turned away from the Academic Success Center when he wanted help on APA formatting for his assignment and the tutor in the Academic Success Center said she didn't know it and couldn't help him.
My questions are:

- Where should students be making appointments for peer review of their writing assignments?
- Are these services available online?
- Are there trained writing peer evaluators available?
- Is it the University's intention that the Student Success Center will permanently replace the Writing Center?

4. It was m/s/p (Riggio) to approve the minutes of the meeting of September 28, 2021 (ASM 21-4). APPROVAL OF THE MINUTES

5. 5.1 It was m/s/ (Riggio) to approve the agenda. APPROVAL OF THE AGENDA

5.2 It was m/s/ (Riggio) to remove item 8: Proposed Policy Modification: Disciplinary Action Procedures for Academic Personnel (21-7). No objections were raised.

APPROVAL OF THE AGENDA (continued)

5.3 The agenda was approved as amended.

SENATE CHAIR'S REPORT

6. 6.1 Chair Bettcher presented her report.

6.2 President Covino answered questions from the body.

REPORT OF THE STATE-WIDE MEETING: SEPTEMBER 2-3, 2021

7. Senator Bezdecny provided an update from the Academic Senate CSU September plenary.

PROPOSED POLICY MODIFICATION: EVALUATION OF PERMANENT INSTRUCTIONAL FACULTY FACULTY HANDBOOK, CHAPTER VI (21-5)
Second Reading Item
Forwarded to the President

8. The recommendation was APROVED (V: 37/5).

PROPOSED NEW POLICY: WORKLOAD OF PERMANENT INSTRUCTIONAL FACULTY, FACULTY HANDBOOK, CHAPTER VI (21-6)
Second-Reading Item
Forwarded to the President

9. 9.1 Debate ensued.

9.2 The recommendation was APPROVED (V: 25/15/3).

ADJOURNMENT

10. It was m/s/p (Riggio) to adjourn at 2:51 p.m.