Office Memorandum

To: 2019-2020 Educational Effectiveness and Assessment Council (EEAC) Members
From: Jessica Dennis and Veena Prabhu, EEAC Co-Chairs
Subject: Notice of Meeting and Agenda

An Educational Effectiveness & Assessment Council meeting is scheduled for:
Date: October 9, 2019
Time: 10:00 - 11:30 a.m.
Place: Innovation Hub - Library North A119A
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A G E N D A

1. Call to Order
2. Introductions
3. Approval of the Minutes of the meeting from 09/11/19
4. Announcements and Reports:
    a. Campus Labs: Presentation at CAC Meeting on October 23, 10:40 – 11:30 am (LIB N A 134)
    b. Annual Assessment Reports: Timeline

5. Program Review: Data Pull Mini Workshop (…*please bring your lap top)*
    Presentation by Yusuke Kuroki and Sunny Moon, Office of Institutional Effectiveness

6. EEAC working groups:
    a. GE Outcomes
    b. Diversity and General Education
    c. Information Literacy
    d. Online/Hybrid Assessment
    e. CETL
    f. Student Life
    g. Graduate Studies

7. Next Meeting, November 13, 10 – 11:30 am: Tentative Agenda items
    a. Standing Agenda Item (*update from colleges*):
        a. Best Practices in Assessment: *Signature Assignment*
    b. Assessment Mini-Grants: Update
    c. Information Literary
    d. Campus Labs
    e. GE Assessment Plan

8. Future agenda items (subject to change):
    a. Equity-minded Assessment
    b. Report from Institutional Effectiveness on surveys
    c. Institutional Review Board (IRB) guidelines handout
    d. Career Center update

9. Adjourn

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