Office Memorandum

To: 2019-2020 Educational Effectiveness and Assessment Council (EEAC) Members
From: Jessica Dennis and Veena Prabhu, EEAC Co-Chairs
Subject: Notice of Meeting and Agenda

An Educational Effectiveness & Assessment Council meeting is scheduled for:
Date: 02/12/2020
Time: 10:00 - 11:30 a.m.
Place: Library Community Room: LIB North B131
* *

A G E N D A

1. Call to Order
2. Approval of the Minutes of the meeting from 10/09/19
3. Announcements and Reports:
    a. Assessment Mini Grant Awardees (*Please see handout)*
    b. Annual Assessment Reports: Timeline
    c. Additional meeting on May 13

4. Student Life Assessment
    Presentation by Jen Miller, AVP and Dean of Students

5. 5ht Assessment Faire, *Friday, April 17, 10am – 1pm (Golden Eagle Ballroom 3)*

6. EEAC working groups: Update
    a. Diversity and General Education
    b. Information Literacy
    c. Online/Hybrid Assessment
    d. CETL
    e. Student Life
    f. Graduate Studies

7. Best Practices in Assessment: *Signature Assignment*
    Standing Agenda item: Update from Colleges

8. Next Meeting, March 11, 10 – 11:30 am, Library Community Room
    a. Additional meeting on May 13?

9. Future agenda items (subject to change):
    a. Equity-minded Assessment
    b. Report from Institutional Effectiveness on surveys
    c. Institutional Review Board (IRB) guidelines handout
    d. Career Center update

10. Adjourn

******