Outside Employment Disclosure Form:

This form is to be completed within 30 days of the commencement of each semester/quarter/ 3 month period as appropriate by full-time faculty to ensure compliance with Article 35 of the CSU/CFA CBA. Article 35 of the CBA requires that

> "…**all full-time faculty unit members shall be required to provide a written statement to the appropriate administrator of all outside employment, where such outside employment is expected to amount to more than**
>
> > **(i) 160 hours per semester for faculty holding academic year or 10 month appointments at a semester campus.**
> > **(ii) 110 hours per quarter for faculty holding academic year or 10 month appointments at a quarter campus.**
> > **(iii) 120 hours per 3 month period for faculty holding 12 month appointments.**
>
> **Written statements shall be provided to the appropriate administrator within 30 days of the commencement of the semester, quarter, or three (3) month period during which the outside employment is to be undertaken. For faculty holding twelve (12) month appointments the quarter dates for the purposes of reporting shall be July 1; October 1; January 1; and April 1."**

Name: **Department:**

□ **12 Month Appointment** □ **10 Month Appointment** □ **AY Appointment**

	Nature of Outside Employment Held	**Hours**
1		
2		

Signed……. **Dated……..**

□ **Continuation Sheet Attached**

CC: Faculty Affairs