# Administrative Policy

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| Number: | P 011 |
| Effective: | 7/26/2017 |
| Supersedes: | Interim |
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**Subject:** POLICY FOR RESTRICTION OF BIKES, SKATEBOARDS, SKATES, HOVERBOARDS, AND SIMILAR DEVICES ON UNIVERSITY GROUNDS

1.0. PURPOSE:

To establish the policy for the restriction of bicycles, skateboards, skates, scooters, self-balancing electric scooters such as hoverboards and similar devices, including any self-propelled devices that may be developed, from pedestrian areas and University grounds.

2.0. ORGANIZATIONS AFFECTED:

All organizational units of the University, including auxiliaries.

3.0. REFERENCES:

3.1. California Vehicle Code (CVC), Section 21113(g).

3.2. State of California Fire Marshal Information Bulletin 15-006.

4.0. POLICY:

California State University, Los Angeles (Cal State LA) is committed to maintaining a safe and healthful working and educational environment for the campus community as a whole. The objectives of which are to maintain a pedestrian friendly environment where campus pathways are clear of devices that present a nuisance and hazard to the walking population. The campus community (students, staff and faculty) shall refrain from activities and practices that present a significant risk and adverse exposure to the campus infrastructure and personnel health and safety. The use of devices on campus must adhere to the standards by which they are governed, and in the situation of hoverboards, these devices do not have a safety listing that regulates their manufacturing for fire safety. Only those devices that have a comprehensive Underwriters Laboratory (UL) rating and certification, and that meet Consumer Product Safety Commission (CPSC) guidelines and recommendations can be considered by the Approving Authority for use on University grounds.

5.0. DEFINITIONS:

5.1. Approving Authority - The Director for the Office of Risk Management & Environmental, Health and Safety (RM/EHS) is the approving authority as it relates to this policy document.

5.2. Hoverboard - A self-balancing single user self-propelled device.

**Approved:** _____ **Date:** _____

6.0. RESPONSIBILITIES:

6.1. The President shall designate the Director, RM/EHS, as the Approving Authority as it relates to this policy.

6.2. Employees/Students/Visitors will:

6.2.1. Not operate any bicycles, scooters, mopeds, skates, or skateboards on pedestrian walkways at any time.

6.2.2. Adhere to the absolute restriction of hoverboards, and other such unauthorized devices on University grounds at any time. This includes the storing or charging of such devices absent their actual use.

6.2.3. Restrict the use of similar devices on pedestrian walkways without explicit approval by the Approving Authority for the campus.

6.3. The Approving Authority will:

6.3.1. Review existing State of California, State Fire Marshal guidance and amend the policy to reflect current safety considerations.

6.3.2. Review Consumer Product Safety Commission (CPSC) guidance on the status of hoverboards, and other such devices and their acceptance to Underwriters Laboratories (UL) standards and ratings.

6.3.3. Enforce the policy standards herein as to the operational restrictions of bicycles, scooters, mopeds, skates, and skateboards on campus pedestrian walkways.

6.3.4. Enforce the policy standards herein as to the absolute restriction of hoverboards, and other such unauthorized devices on University grounds.

6.3.5. Contact the Department of Public Safety on egregious violations of this policy to address additional enforcement methods and protocols.

7.0. GUIDELINES:

7.1. Bicycles, mopeds, scooters, skates, skateboards and similar devices may not:

7.1.1. Be used on University pedestrian walkways at any time.

7.1.2. Impede the expectation of pedestrian friendly walkways and pathways on University property.

7.1.3. Be parked or secured in locations not designated as such (rails, stairs, trees and alike). Existing bicycle racks, lockers or other means designated for such use must be utilized.

7.2. Hoverboards and other such unauthorized devices may not be used on the University grounds at any time. This includes the storing or charging of such devices absent their use while on University property.

7.3. Enforcement of these policies shall:

7.3.1. Be a duty of all University personnel through the consistent messaging and communication of such to violators of said policy. Individuals may report such violations via the RM/EHS Hazard/Incident Report at http://www.calstatela.edu/ehs/hazard-incident-report.

7.3.2. Be elevated to the Department of Public Safety upon consistent abuse of this policy or egregious violations that jeopardize the safety and well-being of the campus community.

8.0. APPENDICIES:

8.1. Statement from U.S. CPSC on the Safety of Hoverboards and Status of Investigation.