Office Memorandum

Date: May 10, 2017
To: Distribution
From: Karin Brown
Copies to: L. Mahoney
Subject: Notice of Meeting and Agenda

A WSCUC Steering Committee meeting is scheduled for:
Date: May 19, 2017
Time: 10:00am – 11:30am
Place: NSS Conference Room (ASC B 223)
* *

A G E N D A

1. Call to Order
2. Announcements
3. Approval of Agenda
4. Approval of Minutes for May 5
5. Discussion Items:
    a. Feedback for Essays 2, 3, and 7
    b. 5-10 minute reports from writing teams (Team Leads)
    c. Resources/support needed from Public Affairs
    d. Questions and/or concerns for the Steering Committee
6. Summer meeting schedule: 6/7, 6/21, 7/5, 7/12, 7/19, 8/2
7. Adjourn

Distribution:

Bippus, Amy	Ellis, Andre	Partow-Navid, Parviz
Brown, Karin E.	Lee, Benjamin	Whitcomb, Laura
Chavez, Andrew	London, William	Willard, Michael
Dennis, Jessica	Menzies, Holly	
Dunbar, Michele	Miller, Jennifer	