Office Memorandum

Date: August 22, 2017
To: Distribution
From: Karin Brown
Copies to: L. Mahoney
Subject: Notice of Meeting and Agenda

A WSCUC Steering Committee meeting is scheduled for:
Date: August 23, 2017
Time: 10:00am – 11:30am
Place: Library Dean's Conference Room (LIB N B137)
* *

A G E N D A

1. Call to Order
2. Announcements
3. Approval of Agenda
4. Approval of Minutes from August 2
5. Discussion Items:
    a. Areas of content overlap in Institutional Report
    b. Sections/content that could be removed from the narrative and included as exhibits
    c. Streamlining of the essays after reading entire institutional report
6. Questions and/or concerns for the Steering Committee
7. Adjourn

Distribution:

Bippus, Amy	Ellis, Andre	Partow-Navid, Parviz
Brown, Karin E.	Lee, Benjamin	Whitcomb, Laura
Chavez, Andrew	London, William	Willard, Michael
Dennis, Jessica	Menzies, Holly	
Dunbar, Michele	Miller, Jennifer	